

Minutes of the PA Meeting 28 June 2023

Present

Jean Pine (JP), Katie Stitson (KS), Lucy Alderton (LA), Hardip Powar (HP), Beth Street (BS), Samm Thompson (ST), Julia Fikkert (JF)

Apologies

Katie Travis (KT), Cassandra MacDonald (CMcD)

Last Meeting Minutes

Proposed – Jean Pine

Seconded – Samm Thompson

Bid proposals

PA BBQ – Action - LA to buy and consult with estates to agree where to store and how to maintain

Aerobics Suite – KS has updated Rachel Miller on the current situation and that the PA would meet with the new director of sport in the autumn term 2023 to confirm he still wants to pursue this project. There was some discussion about also using the new aerobics suite for dance classes.

Action – LA to email her dance contact to see if they would be interested in using the space and offering lessons.

Action – LA to email Mr. Moran JJM@bradfordgrammar.com to arrange an introductory meeting and confirm happy to support the new aerobics suite.

Water polo goal – Ms. Smith from Clock House has approached the Friends of Clock House (FOCH) to fund two new water polo goals for the water polo club in both junior and senior school.

Action – Agreed that FOCH would fund one goal and the PA would fund the other. **KS** to email Ms. Smith and confirm funding in place and to email **KT** for the money.

Coffee Mornings/Evening/General events

Library based coffee morning has been postponed due to departure of senior librarian Mrs. Shackleton. Alison Park is now the new head of library
APark@bradfordgrammar.com

Action - KS to confirm the date that this will happen hopefully for the first half of the autumn term. This would potentially be the 9th of October once the SHU sales dates are confirmed.

We also discussed doing the following as day/evening events:

Date TBA - Cheese and Wine evening with the Director of Sport

Date TBA - Duke of Edinburgh info evening with Mr. Hoath (the coffee morning this academic year was highly successful)

Action JP – to suggest dates for both events

30th September Super Saturday – we believe this is a special training for school sports. Discussed holding a welcome back BBQ.

Action LA – to confirm if this date is happening and whether we can be involved.

7th October - Opening morning – PA will be in attendance on the welcome desk and refreshments

Date TBA – Beetle Drive – to be discussed at the next meeting

Date TBA – FOCH welcome event.

Action – HP to confirm a date

Date TBA – Christmas Wreath Making

Action - BS & LA to confirm date with wreath maker, and book a room

Secondhand Uniform

Potential sale dates are as follows:

11th September 0900-1200

9th October 1400-1700

15th January 0900-1200

Action – ST to confirm once these dates are finalised so that they can be added to the school calendar

Treasurers Report

Action – KT to provide a full breakdown of costs and what has been spent for the 22/23 academic year

Action – All – It was agreed that from next academic year the PA would fund the Year 11 hoodies, as well as the Year 13-year books, the Year 6 hoodies and the Year 7 buses for their residential – **Action KT** to email Mrs. Tomlinson to find out if we have indeed funded this year's year 7 buses

Action – KS to put on the next agenda how we can spend more money throughout next academic year.

School Calendar on bradfordgrammar.com

Action - Once PA events, SHU sales, Spring Fair and social events are finalised, **KS** to ask Karen Hewitt how the PA meetings and events can be uploaded to the calendar as well as updating the PA web page on the school website.

Action – **KS** to ensure the FOCH events are also added to the PA section of the website

Action – JP to email Mrs. Tomlinson to ensure that the PA does a presentation at the Year 7 and Year 12 induction mornings in September to introduce the PA

2023/24 AGM Committee Meeting dates

18th October proposed for AGM 7pm. Will also include an EGM to change the constitution to allow a combination of in person and online meetings. It was confirmed that this would be an AGM only and no regular committee meeting items would be discussed.

Action - KS to confirm AGM date

Date of Next Committee Meeting – TBA – The spring fair date and concept should be the focus of this meeting.

AOB

KS suggested a £30 gift voucher for Eve as a thank you for singing at the garden party. The committee agreed this

Action – KS to buy gift card and arrange for it to be sent to Eve

Committee agreed that a flier with all our key dates would be great to give out to new parents in September at our upcoming events.

Action - JF to design a key dates flier to be ready for the new academic year

PA stall at the Netball Christmas fair – committee agreed that we would have a presence and potentially look at getting merchandise made to sell. SM mentioned she had a merchandise contact. This to be discussed further at the next meeting.

100 club – this was discussed as a potential idea. No decision made.

Action – LA to ask and see if the ParentMail app can be used to generate donations for this kind of fundraising initiative