



Bradford
Grammar
School

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School Bus
Information
Booklet

2021/22

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Introduction

At Bradford Grammar School, we provide a dedicated bus service from several locations throughout West Yorkshire. The buses are scheduled to arrive, in good time, for the start of morning registration at 8:45am and leave promptly, from the bus turning circle, at 4:10pm. All of the buses are modern, well maintained and fitted with seat belts. All bus drivers have undergone the necessary child safety clearances and training.

If you have any queries regarding the school bus service, please email transport@bradfordgrammar.com and we will be happy to help you.

How to Book a Seat on the Bus

If you wish to book a seat for your child/ren, please read through this booklet and then complete the online [School Bus Booking Form](#), as soon as possible, but **before Friday 25 June**. You will then be contacted via email, week commencing Monday 28 June, with formal confirmation of your child's seat and further key information.

If you have received this booklet in paper format, please email transport@bradfordgrammar.com for the link to the booking form.

Key Contacts

Tetley's Coaches BG1, BG2, BG3	0113 276 2276 07:00-18:00 sales@tetleyscoaches.co.uk
Travel Xpress BG4	01274 598 833 06:15- 18:00 admin@travelxpress.co.uk
Star Coaches BG5, BG6, BG7 & BG8	01924 477 111 Open 24/7 info@star-coaches.com
BGS Contact - Mrs Rachel Leek	01274 553 767 transport@bradfordgrammar.com

Bus Route Timetables

The schedule for each route can be found on the following pages. A link to a digital map can be found below each schedule. The majority of stops listed are located at **designated public bus stops** however, a small number of stops (**marked with an asterisk*), are not located at public bus stops; where this is the case, the exact location is noted.

Pupils are **not permitted** to board the bus at any other location than the stops listed. Pupils must arrive at their AM stop **at least 5 minutes** ahead of the times shown; the bus will depart on time and will not wait.

AM and PM times may vary due to unforeseen circumstances e.g. traffic, roadworks etc. Should a bus be delayed by more than 10 minutes, the school will make every effort to contact parents however, it is recommended that parents contact the bus company directly for updates.

BG1 Oakwood – Tetley’s Coaches

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1*	Oakwood	Park Avenue (end of Park Avenue; opposite the Clock Tower)	07:15	17:25	4
2	Roundhay	Princess Avenue (opposite main gates to Roundhay park)	07:17	17:23	4
3	Moortown	A6120 Ring Road/Queenshill Crescent/Lingfield Road	07:25	17:15	3
4	Weetwood	A6120 Ring Road/Weetwood Lane	07:29	17:11	3
5	Weetwood	A6120 Ring Road/Lawnswood School	07:34	17:06	3
6	Horsforth	A6120 Ring Road/Broadway (bus lay-by)	07:39	17:01	2
7*	Horsforth	A65 New Road Side/Manor Fold (pick up at public bus stop, drop off directly outside The Fleece Pub main entrance on A65 New Road Side)	07:44	16:56	2
8	Rodley	A657 Rodley Lane/Hawthorn Grove	07:53	16:47	2
9	Calverley	A657 Towngate/Woodhall Road	07:55	16:45	2
10	Pudsey	Rockwood Road/Woodhall Lane	08:00	16:40	2
11	Pudsey	A647 Bradford Road/Moorland Grove (outside Army Reserve Centre)	08:04	16:36	2
12	Bradford	B6381 Leeds Old Road/Roydstone Terrace	08:10	16:30	1

[BG1 Oakwood Digital Map Link](#)

BG2 Headingley – Tetley’s Coaches

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1*	Headingley	Buckingham Road (top of Buckingham Road)	07:10	17:25	3
2	Headingley	A660 Otley Road (bus stop between St Anne’s Road and St Chad’s Drive)	07:12	17:24	3
3	West Park	A660 Otley Road/Church Wood Avenue	07:15	17:21	3
4	West Park	A660 Otley Road/Welburn Grove	07:17	17:19	3
5	Lawnswood	Otley Old Road/New Adel Lane	07:20	17:16	3
6	Cookridge	Otley Old Road/Tinshill Drive	07:22	17:14	3
7	Cookridge	Green Lane/Kirkwood Drive	07:25	17:11	3
8	Cookridge	Tinshill Road/Wood Hill Road	07:28	17:08	3
9	Horsforth	Brownberrie Lane (bus stop outside Brownberrie Lane Pre-School)	07:30	17:06	2
10	Horsforth	Brownberrie Lane/Southway	07:32	17:04	2
11	Rawdon	Town Street/Carr Lane	07:35	17:01	2
12	Rawdon	B6152 Micklefield Lane/King Street	07:41	16:55	2
13	Apperley Bridge	A658 Apperley Lane/Cliffe Drive	07:48	16:48	2
14	Apperley Bridge	A658 Apperley Lane/Woodlands Drive (outside The Moody Cow Pub)	07:49	16:47	2
15	Greengates	A658 Harrogate Road/Carr Bottom Road	07:55	16:41	1
16	Idle	A657 Leeds Road/Marlborough Road	07:59	16:37	1
17	Idle	A657 Leeds Road/Cross Road	08:01	16:39	1
18	Five Lane Ends	Swain House Road/Radcliffe Avenue	08:10	16:30	1

[BG2 Headingley Digital Map Link](#)

BG3 Adel – Tetley’s Coaches

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1	Adel	A660 Otley Road/The Crescent	07:19	17:07	3
2	Adel	A660 Otley Road/Kingsley Drive	07:21	17:05	3
3	Bramhope	A660 Leeds Road/The Birches	07:24	17:03	3
4	Bramhope	A660 Leeds Road/Tredgold Avenue	07:27	17:00	3
5	Bramhope	A660 Leeds Road/Hall Rise	07:28	16:59	3
6	Pool	A658 Main Street (outside The White Hart Pub)	07:35	16:52	3
7*	Otley	A659 Boroughgate/Wesley Street (pick up and drop off in white line bus bays)	07:40	16:47	3
8	Menston	A65 Otley Road/A65 Bradford Road (pick up at Chevin Avenue junction and drop off after roundabout)	07:47	16:40	2
9	Menston	A65 Bradford Road/High Royds Drive	07:50	16:37	2
10*	Guisseley	A6038 Bradford Road/Fieldhead Drive (pick up and drop off just after Fieldhead Drive; at the metal railings)	07:54	16:33	2
11	Guisseley	A6038 Bradford Road/Southway	07:56	16:31	2
12	Baildon	A6038 Otley Road/Kirklands Lane (opposite Halfway House Pub)	08:02	16:25	1

[BG3 Adel Digital Map Link](#)

BG4 Oxenhope – Travel Xpress

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1	Oxenhope	Mill Lane/Cross Lane	07:32	17:10	3
2	Haworth	A6033 Haworth Road/East Terrace	07:39	17:00	3
3	Cullingworth	B6429 Halifax Road/Fieldside (outside Cullingworth Post Office)	07:47	16:49	2
4	Harden	B6429 Harden Road (pick up at bus shelter after Wilsden Road/Long Lane/Harden Road roundabout, drop off opposite side of road)	07:52	16:43	2
5	Bingley	B6265 Main Street/Ferndcliffe Road	08:01	16:35	2
6	Cottingley	B6265 Bradford Road/Cottingley New Road	08:04	16:30	1
7	Saltaire	A650 Bingley Road/Park Grove	08:11	16:25	1

[BG4 Oxenhope Digital Map Link](#)

BG5 Huddersfield - Star Coaches of Batley

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1	Huddersfield	New North Road/Cemetery Road	07:10	17:10	4
2	Lindley	A629 Halifax Road/Bryan Road	07:15	17:05	4
3*	Prince Royd	Birkby Road/Prince Wood Lane (pick up just before Prince Wood Lane; drop off on opposite side)	07:20	17:02	4
4*	Birkby	Birkby Hall Road/Oakfield Road (pick up just before Oakfield Road; drop off on opposite side)	07:22	17:00	4
5	Fartown	A641 Bradford Road/Netheroyd Hill Road (outside Mumbai Spice)	07:26	16:56	4
6	Fixby	A641 Bradford Road/Dorchester Road	07:35	16:54	4
7	Woodhouse	A641 Huddersfield Road/Heath Mount Road	07:38	16:51	3
8	Brighouse	A641 Bradford Road/Industrial Street	07:42	16:48	3
9	Bailiff Bridge	A641 Bradford Road (before traffic lights at A649 Wakefield Road junction)	07:45	16:47	3
10	Wyke	A641 Huddersfield Road/Bluebell Drive (pick up at bus shelter after Bluebell Drive; drop off on opposite side)	07:49	16:42	2

[BG5 Huddersfield Digital Map Link](#)

BG6 Batley - Star Coaches of Batley

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1	Batley	Heaton Road (before junction with Timothy Lane)	07:20	17:19	3
2	Batley	A652 Bradford Road/Diamond Street	07:22	17:16	3
3	Gomersal	A643 Church Lane/Muffit Lane	07:28	17:08	3
4	Gomersal	A643 Spen Lane/Nibshaw Road	07:31	17:04	3
5	Cleckheaton	A643 Westgate/Crown Street	07:35	16:57	3
6	Hartshead	A649 Halifax Road/Brier Hill Close	07:38	16:55	3
7	Scholes	B6120 Scholes Lane/The Copse	07:40	16:52	3
8	Scholes	B6379 Westfield Lane/Westfield Place	07:43	16:50	2
9	Wyke	B6379 Huddersfield Road/Markfield Drive	07:50	16:40	2
10	Bradford	A641 Manchester Road/Carrbottom Road	07:57	16:28	2

[BG6 Batley Digital Map Link](#)

BG7 Luddendenfoot – Star Coaches of Batley

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1*	Luddenden-foot	Station Road (pick up and drop off at Northern Central Tyres car park)	07:10	17:26	4
2A	Sowerby Bridge	A58 Bolton Brow (pick up at bus stop outside the Village Restaurant; drop off at bus stop after Stanley Street)	07:17	17:15	4
2	Manor Heath	Birdcage Lane/Kensington Road (outside The Gleddings School gate)	07:26	17:07	3
3	Manor Heath	Skircoat Green Road/Manor Heath Road	07:30	17:05	3
4	Halifax	A629 Skircoat Road (opposite Halifax Swimming Pool)	07:31	17:00	3
5	Halifax	Waterhouse Street/Gills Court – PM ONLY	X	16:59	3
6	Ovenden	A629 Keighley Road/Club Lane	07:40	16:50	3
7	Illingworth	A629 Keighley Road/Pavement Lane	07:43	16:45	3
8	Keelham	B6145 Thornton Road/A644 Brighouse Road (pick up at bus stop after junction and drop off at bus shelter after junction)	07:48	16:40	2
9	Thornton	B6145 Thornton Road/Lower Kipping Lane	07:52	16:35	2
10	Thornton	B6145 Thornton Road/Bell Dean Road	07:54	16:25	1
11	Allerton	Pearson Lane/Yew Tree Avenue	08:05	16:20	1
12	Bradford	Duckworth Lane (bus stop outside Bradford Royal Infirmary A&E)	08:09	16:15	1

[BG7 Luddendenfoot Digital Map Link](#)

After Care Service at The Gleddings Preparatory School:

Mrs Wilson, Head of The Gleddings has very kindly offered our pupils the use of their 'before and after' school care, free of charge. The following is the provision they can offer:

"The Gleddings will welcome any BGS pupil who needs a 'before and/or after BGS bus' place to wait. We will happily provide (no charge) breakfast and tea (our Chef Lizzie is a legend!) and a place to be warm, dry, do homework, safe internet access and even a game of football. We open at 7:00am (earlier for anyone needing it) and close at 6:00pm (later by arrangement). We have pupils from other schools using our 'drop in' service on a daily basis and all BGS pupils will be truly welcome, as guests and friends."

This is a very generous offer and one we hope you will use should the need arise. No pre-booking is needed. If you would like further details, please contact Mrs Karen Hewitt (BGS Admissions Manager) on 01274 553702 or khewitt@bradfordgrammar.com.

BG8 Brighouse - Star Coaches of Batley

Stop No	Area	Bus Stop Location	AM Time	PM Time	Price Zone
1	Brighouse	Garden Road/Lightcliffe Road (bus stop before and after roundabout)	07:28	16:56	3
2	Brighouse	Lightcliffe Road/Bracken Road	07:29	16:55	3
3	Lightcliffe	A649 Wakefield Road/Wakefield Road (opposite The Sun Country Inn)	07:33	16:50	3
4	Lightcliffe	A649 Wakefield Road/Westfield	07:36	16:48	3
5	Hipperholme	A644 Denholme Gate Road/Inglewood Court	07:40	16:42	3
6	Hipperholme	A644 Denholme Gate Road/Towngate	07:41	16:41	3
7	Hipperholme	A644 Denholme Gate Road/N Royd	07:42	16:40	3
8	Shelf	A644 Brighouse and Denholme Gate Road/Ing Head Gardens	07:47	16:35	2
9	Shelf	A6036 Wade House Road/Brow Lane	07:50	16:32	2
10	Shelf	A6036 Carr House Road/Chapel Close	07:52	16:30	2
11	Wibsey	St Enoch's Road/Beechwood Grove	07:57	16:25	2
12	Little Horton	Little Horton Lane/Clarges Street	08:02	16:20	1

[BG8 Brighouse Digital Map Link](#)

Bus Passes

Pupils will be issued with a bus pass which they **must** show the bus driver, each time they board. If the bus pass is lost or damaged, please contact transport@bradfordgrammar.com to order a replacement; there will be an administrative charge of £5.

There are four travel options available and the bus pass will be colour coded to reflect this. If you opt for a safeguarding bus pass, this will be yellow regardless of the travel option (*as explained below*).

Travel Options	Bus Pass Colour
Full Time	Red
AMs only	Blue
PMs only	Green
Specific - up to 4 fixed journeys per week	White

Single Ticket Travel

Single tickets are available for **one off journeys** and are not intended for regular booking. Tickets must be requested **at least 24 hours** in advance of the date of travel and are charged at a rate of £4.50 per journey. To book a single ticket, please contact transport@bradfordgrammar.com, confirming the date of travel, bus and stop required. You will then be contacted to confirm if a seat is available. If a pupil is an existing bus user and wishes to travel on a different bus, as a one off, there will be no charge unless they are travelling to a stop in a further price zone.

Safeguarding Bus Pass

For **Junior School and Year 7 pupils only**, we operate an 'opt in' safeguarding bus pass system for afternoon journeys. If opted in, your child will be issued with a **yellow** safeguarding bus pass which means they **will not** be able to disembark the bus without the bus driver being able to see, in person, the parent/adult due to pick up the pupil. Please see below the full details:

- Upon boarding the bus, pupils **must** hand their pass to the bus driver and collect it as they get off.
- At the bus stop, the parent/adult must be **clearly** visible to the bus driver i.e. standing at the bus stop, not waiting around the corner or in a car.
- If the parent/adult is not visible, the bus driver will hold the pupil on the bus and **wait for 5 minutes**.
- If after 5 minutes no one arrives, the bus driver will contact the bus company office who will then contact school. The bus driver will then **continue the route** with the pupil on board. School will make every effort to contact the parent/s to arrange collection of the pupil.
- If contact is made with the parent/adult, the parent/adult must make arrangements to collect the pupil from one of the remaining bus stops on route.
- If the pupil has not been collected by the end of the route, the bus driver will **return the pupil to school** to await collection, supervised by a member of school staff.

If you initially opt for a safeguarding bus pass for your child and then wish to opt out, please inform transport@bradfordgrammar.com. A new bus pass will be provided; an administrative charge of £5 will apply.

Billing and Cancellation

Settlement of bus fare for 2021-2022 will be on a **termly** payment basis, via Direct Debit, on the following dates: Autumn term - 06/09/21 , Spring term - 06/01/22, Summer term - 25/04/22.

Termly payments are **non-refundable** and will **automatically continue** unless notice to cancel your child's seat is given by emailing transport@bradfordgrammar.com. Cancellations for the next term must be made **at least half a term in advance** otherwise the next term's fare will be charged in full. Please note for pupils who anticipate passing their driving test during the academic year, a rolling notice to cancel should be made by email.

Fare Information

There are four price zones based on the distance from school. If a pupil requires the use of two stops in different price zones i.e. different AM stop to PM stop, the full fare will be charged at the higher price zone rate. Pupils are not permitted to use a stop in a higher price zone without prior booking; *an additional charge will apply*.

Full Time Travel

Price Zone	Autumn Term 67 days	Spring Term 62 days	Summer Term 47 days	Daily Rate
1	£285.93	£264.59	£200.57	£4.27
2	£348.05	£322.07	£244.15	£5.19
3	£416.16	£385.10	£291.94	£6.21
4	£494.00	£457.13	£346.54	£7.37

AMs only/PMs only Travel

Price Zone	Autumn Term 67 days	Spring Term 62 days	Summer Term 47 days	Daily Rate
1	£171.55	£158.75	£120.35	£2.56
2	£208.83	£193.25	£146.49	£3.12
3	£249.70	£231.06	£175.16	£3.73
4	£296.40	£274.28	£207.92	£4.42

Specific Travel (up to 4 fixed journeys per week)

<p>£4.50 per journey, regardless of price zone. <i>It may be more cost effective to book Full Time/AMs only/PMs only travel.</i></p>

Year 11 and 13 Pupils - Study Leave Reduction

As Year 11 and Year 13 pupils depart for study leave part way through the summer term, a reduced fare will apply for Full Time/AMs only/PMs only bookings:

Full Time Travel

Price Zone	Reduced Summer Term
1	£150.43
2	£183.11
3	£218.96
4	£259.91

AMs only/PMs only Travel

Price Zone	Reduced Summer Term
1	£90.26
2	£109.87
3	£131.37
4	£155.94

Code of Conduct for Pupils

All pupils using a school bus are expected to read and agree to the following Code of Conduct prior to travelling on a school bus:

Catching the bus in the morning

- Arrive safely and in good time at your stop; **at least 5 minutes early**. The bus will not wait.
- When at your stop, you must stand sensibly and at all times be considerate to other pupils and members of the public. You must be stood visibly at the stop and not sat in a car.
- As the bus approaches, safely flag it down to ensure you are visible to the bus driver.
- You must show your bus pass to the bus driver **every time** you board. If you do not have your bus pass, you must give the bus driver your name and pupil number.

Once on the bus

- When you have found your seat, fasten your seatbelt and remain seated for the entire journey.
- Seats located at the front of the bus should be left free for Clock House pupils.
- Always show the bus driver respect and on no account distract them unless in an emergency.
- Behave sensibly and with consideration to the other pupils using the bus; keep noise to a minimum and do not use any offensive language.
- Be sensible about where you stow your bags, keeping the aisles clear at all times.
- Seats must not be reserved or occupied by bags unless there is sufficient space. If a pupil requires a seat, they are entitled to remove bags and occupy it.
- Do not leave any litter on the bus. Eating and drinking on the bus, other than water, is not permitted.
- Do not tamper with bus fittings or damage the bus in any way. If you notice any damage to the bus, report it to the bus driver before you get off.

Using the bus in the afternoon

- Take care approaching the bus in the turning circle and behave sensibly as you board. You must not walk through the turning circle, use the designated footpath and signs to locate your bus.
- You must go straight to your bus, there is to be no waiting in the turning circle area.
- All buses will depart promptly at 4:10pm therefore you must be seated, with your seatbelt fastened, before this time.
- You must show your bus pass to the bus driver **every time** you board. If you do not have your bus pass, you must give the bus driver your name and pupil number.
- If you have a safeguarding bus pass, you must hand this to the bus driver and collect it as you get off.
- When nearing your stop, inform the bus driver by clearly stating "next stop please".
- When you get off the bus, make sure you have taken your belongings and any litter with you.
- Wait until the bus has moved away before crossing any roads so that you have clear visibility.

You must not change your stop, travel on an unauthorised day or use a different bus without prior permission.

If you have lost your bus pass, you must report it to the School Office; a £5 administration charge will apply.

Please remember that using the school bus is a privilege; you are expected to comply with the above Code of Conduct **at all times**. The school will not tolerate anti-social behaviour or bullying. Such behaviour will be dealt with swiftly and may result in a temporary or permanent loss of using the school bus.

Terms and Conditions 2021 - 2022

1. To book a seat for your child on the bus, the [School Bus Booking Form](#) must be fully completed. You will then be contacted via email with formal confirmation of your child's seat and further key information. In the unlikely event of a bus being at full capacity we may not be able to arrange a seat for your child and reserve the right to decline the booking.
2. Termly payments will be collected by Direct Debit on the following dates: Autumn term - 06/09/21 , Spring term - 06/01/22, Summer term - 25/04/22. Payments are **non-refundable** and will **automatically continue** unless notice to cancel your child's seat is given by emailing transport@bradfordgrammar.com. Cancellations for the next term must be made **at least half a term in advance** otherwise the next term's fare will be charged in full. Please note for pupils who anticipate passing their driving test during the academic year, a rolling notice to cancel should be made by email. Please note that parents must maintain a valid Direct Debit mandate at all times; a £10 charge will be levied for any rejected Direct Debits.
3. Pupils will be issued with a bus pass which they must show each time they board the bus. Failure to do so may result in your child being reported to the Assistant Head (Pastoral). If the bus pass has been lost or damaged, a replacement should be ordered by emailing transport@bradfordgrammar.com; an administrative charge of £5 will apply. If a pupil's travel plans change, leading to a new bus pass being printed, an administrative charge of £5 will apply. For pupils who are opted for a safeguarding bus pass, this will apply for the whole year. If you wish to opt your child out of a safeguarding bus pass, at any time through the year, please contact transport@bradfordgrammar.com. A new bus pass will be provided; an administrative charge of £5 will apply.
4. Pupils must arrive at their stop **at least 5 minutes** early. Pupils must be standing visibly at the bus stop and are responsible for flagging the bus down in a safe way.
5. On occasion it may be necessary for the school to vary the mode of transport and/or the operator; any changes will occur once reasonable consultation has taken place with any affected families.
6. School reserves the right to amend the routes, pick up points and times, along with occupants, at any time, in order to make the best use of the bus. Parents will be notified in advance of any changes.
7. Each pupil should be instructed by yourself on how to contact a parent/guardian should a problem arise at any time. A contingency plan is strongly advised.
8. Pupils must not change their stop, travel on an unauthorised day or use a different bus without prior permission by emailing transport@bradfordgrammar.com.
9. There is no supervision on the school bus other than the bus driver. Pupils must remain seated and wear their seatbelts at all times. Failure to do so is not the responsibility of the bus operator or the school.
10. Seats must not be reserved or occupied by bags unless there is sufficient space. If a pupil requires a seat, they are entitled to remove bags and occupy it.
11. Pupils are expected to comply with the Code of Conduct at all times; failure to do so may result in a temporary or permanent loss of using the school bus. No refund will be made. Incidents of disruptive behaviour will not be tolerated and will be firmly dealt with. If a pupil is involved in an incident on the bus, they are likely to incur disciplinary action.
12. It is the pupil's responsibility to look after their own belongings. Any lost property should be reported directly to the relevant bus company. Every step will be taken to recover the lost item.
13. In the event of adverse weather, the decision to close school will be taken by 5:30am. A closure notice will be published, no later than 6:15am, on the school's website, Twitter account, Facebook and a notice will be given out on BBC Radio Leeds and Pulse Radio. An email will also be sent to all parents. The decision to close the school part-way through the day will be made by the Senior Leadership Team. An email will be sent to all parents and the school website will be updated. Every attempt will be made by the bus companies to get the pupils back to their respective drop off points however this cannot be guaranteed; a contingency plan is strongly advised.
14. Please note that the data provided on the booking form will be processed in accordance with the BGS Privacy Notice which can be found at: https://www.bradfordgrammar.com/wp-content/uploads/2019/03/Privacy-Notice_Pupils-and-Parents.pdf.

Bradford Grammar School

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